

Compendium
OF
Spencerian OR Semispopular
Penmanship
Embracing Exercise Principles in Commercial and
Analysis Review Practice Ladies Style

BOOK 10.

For Copying, Shading, and Manuscript Copying, Utility, Writing Clippings,
Exercises, Students & Learning generally, Business Forms, and Ladies Style.

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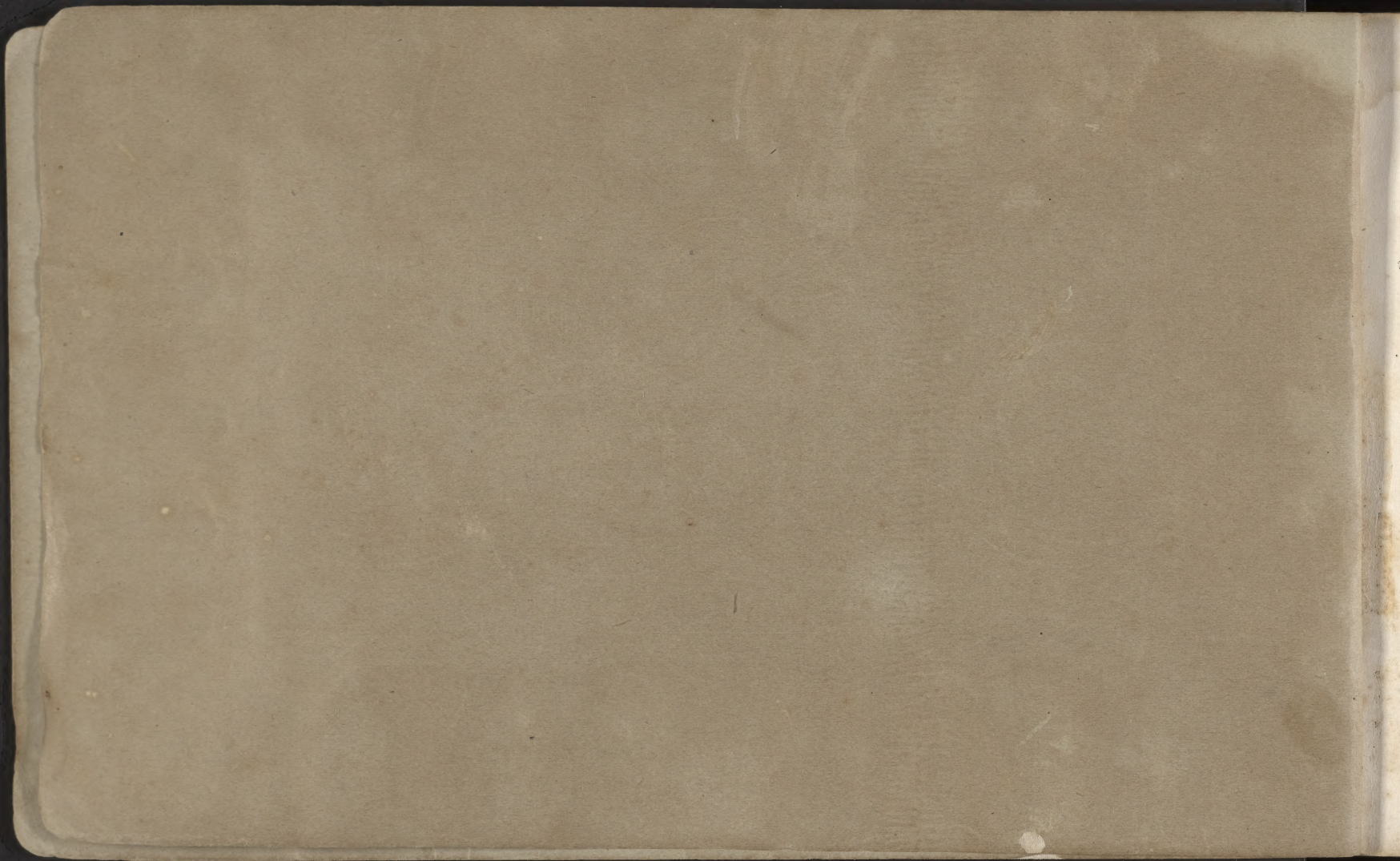


100-
L. Annable

Bot of the Author. Oct. 17. 1862

Geneva

OHIO.





BOOK 13.

1. *For Counting House and Mercantile College Utility, Writing Classes,
Proficient Students & Learners generally Business Forms and Ladies Styles.*



Penmanship.

2. On the Spencerian, or Semi Angular Projection-Forming all the Letters Capital-Extended and Contracted, in the use of Seven principles Scientifically and Analytically employed, adapted to Business Record, and Ladies Styles, Counting House, Merc. College, Teachers, Classes, Schools, Proficients and Learners generally, all who should Write, can Write, and determine to Write better.

P. B. Spencer, Author & Teacher.

Engraved by H. G. Lachar

Buffalo.

Entered according to Act of Congress by P. B. Spencer & Sons, in the Clerk's Office
Northern District of N. Y. 1857.



3.

Principles forming the Contracted Letters

¹u. ²i. ³e. ⁴o. ⁵s.

^{2 2 3} m. ^{4 1} a. ¹ e. ¹ i. ⁴ o. ^{1 1} u. ¹ e. ^{1 4} c. ¹ i. ^{1 1} w. ^{2 1} r. ^{2 1} r. ^{2 3} n. ³ v. ^{2 3} p. ⁵ s.

4. ^{2 2 3 4 1 2 3 4 2 1} manor. ^{1 1 2 2 3 2 2 3 1 2 1} summer. ^{4 1 1 2 2 3 4 1 1 2 1} armour. ^{1 2 1 4 1 2 2 3 1 2 3 1} examine. ^{2 2 3 4 2 1 1 4 2 3} morrow. ^{3 4 2 3} vow. ^{2 3 4 2 3} now.

5.

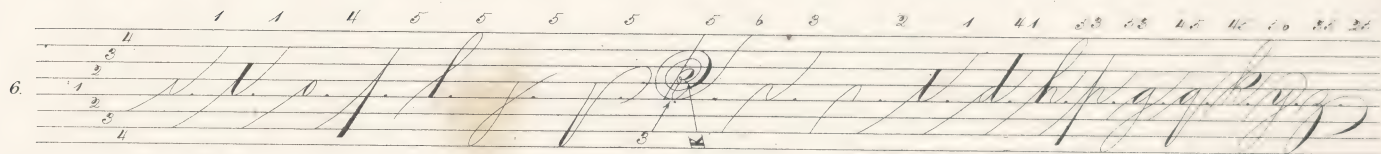
Exercise No. 6.

Contracted letters are the Short Letters. viz.

immune	communes	annexer	sunarrow
immune	communes	annexer	sunarrow
immune	communes	annexer	sunarrow



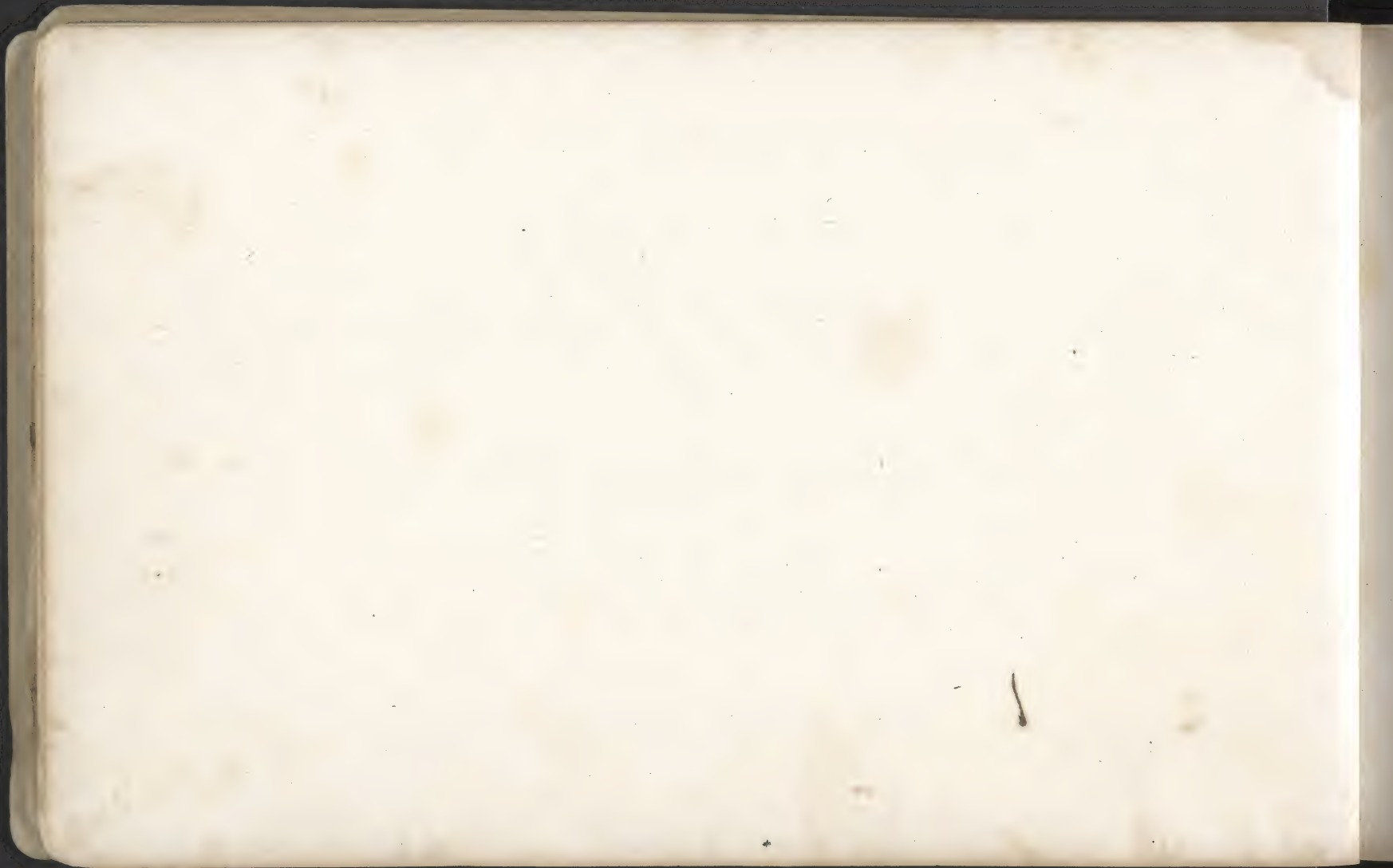
Semi-Contracted Letters. Principles.



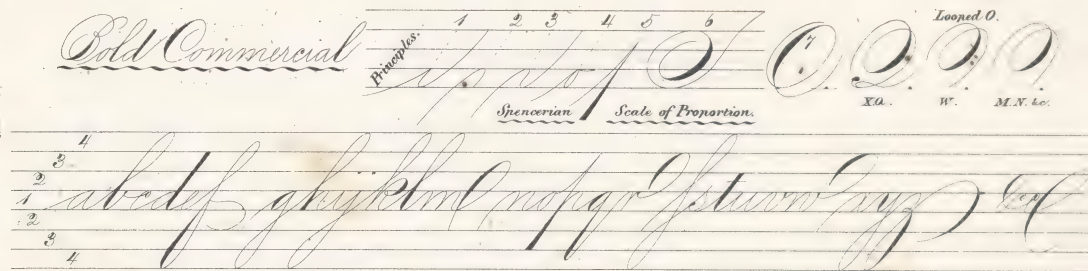
7. ⁰ C. ¹⁵ third. ⁴¹ good. ⁴⁵ think. ⁵⁶ quick. ⁴⁵ prize. ⁵³ thyme. ²⁵ rhyme. ³⁵ fly.

Letters purely Extended. 5th Prin. only.



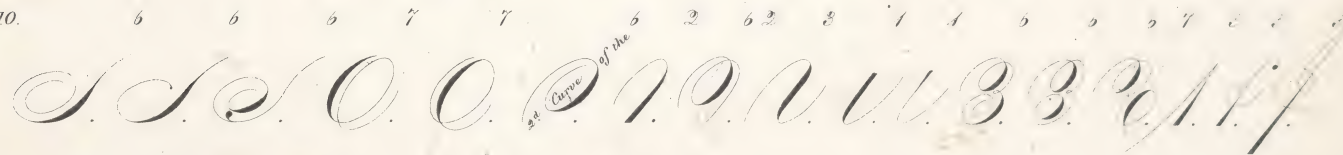


9.



Principles of Standard Capitals and Pairs.

10.



11.

Capitals, mean Head, or Leading Letters.



Simple Sixth Principle Capitals-Standard.

12.

S. T. P. L. Q. F. J. S. P.

Compound Standard Capitals.

13.

A. H. N. O. C. H. R. W. B.


Compound Standard Capitals.

14.

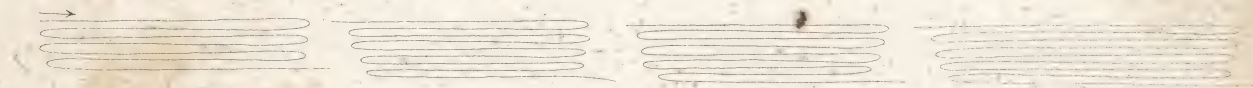
M. W. V. W. Y. J. James James.



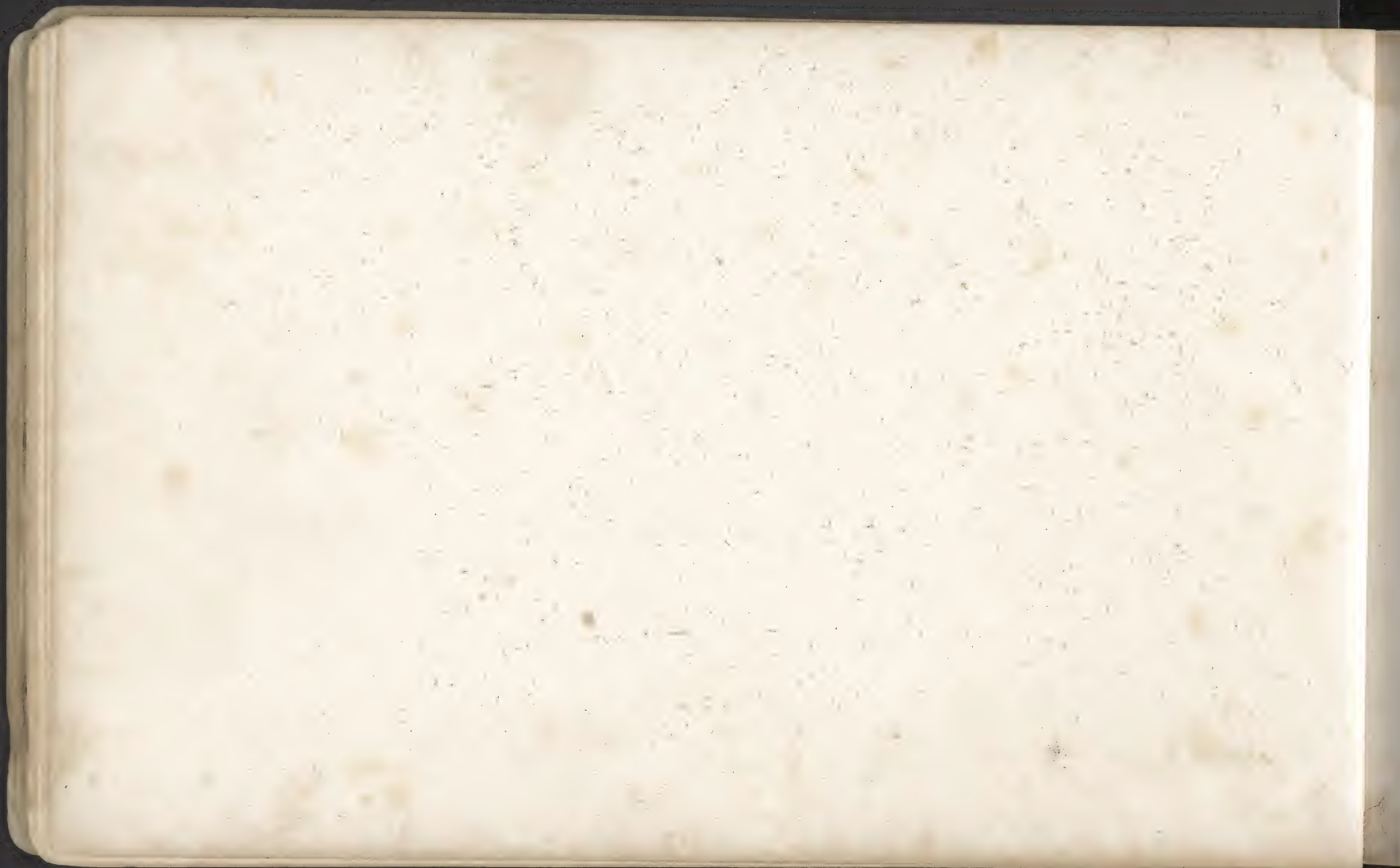
Simple Standard Capitals

15. 

16. *This is the Students Guide Board, noting important courses*

17. 

18. *Chas. C. Cameron Esq. Commissioner of Capital Cursive*





23½.



24. *stutterer stutterer stutterer stutterer stutterer*

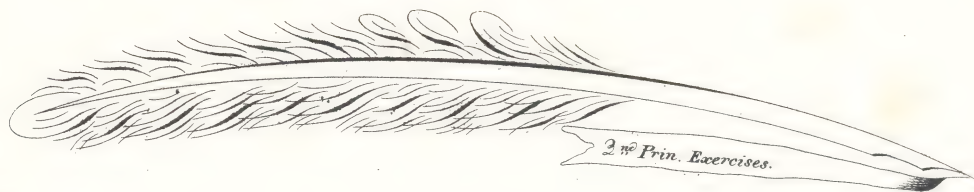
25. *aaa aaa aaa aaa aaa*

26. *ddd ddd ddd ddd ddd ddd*

27. *ddd acid acid acid acid acid*



28.



29.

O mmm O pppp O rrrr O zzzz
nnnn mmm rrrr zzzz

30.

p p p p p p p p p p p p p p p p
noor moor woods noor moor woods noor moor

31.

O noon noon noon noon noon noon noon

32.

p p p p p p p p p p p p p p p p
z z z z z z z z z z z z z z z z



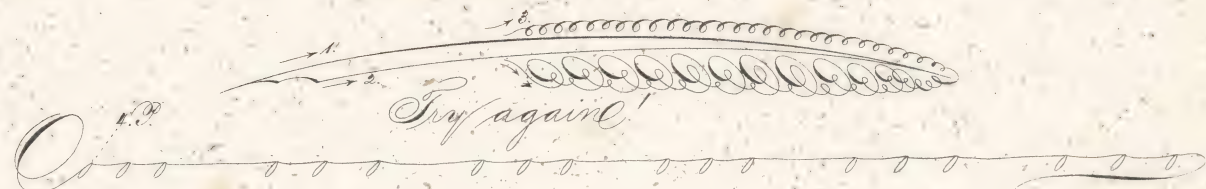
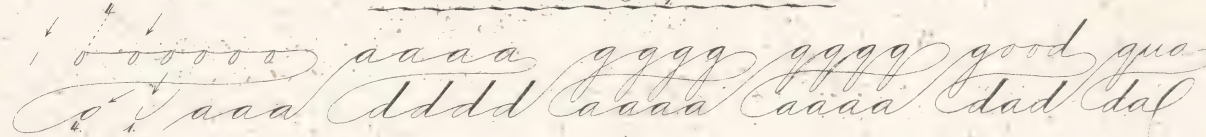
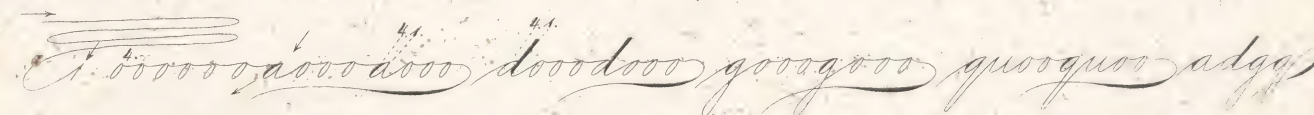
33. Movement in Writing is the Parent of Principles. &
Principles are the Result of Proper Movements. Spencer.

34. ^{3rd Principle. C}
Op p room now prove how you rhyme Time H

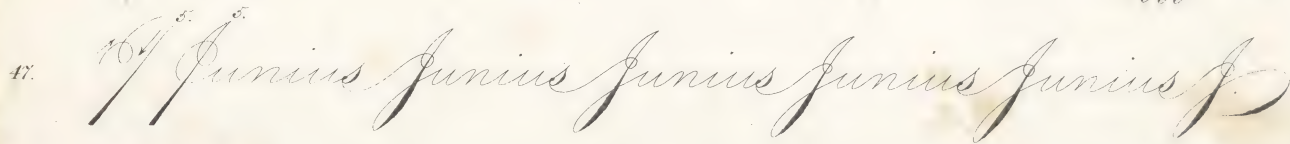
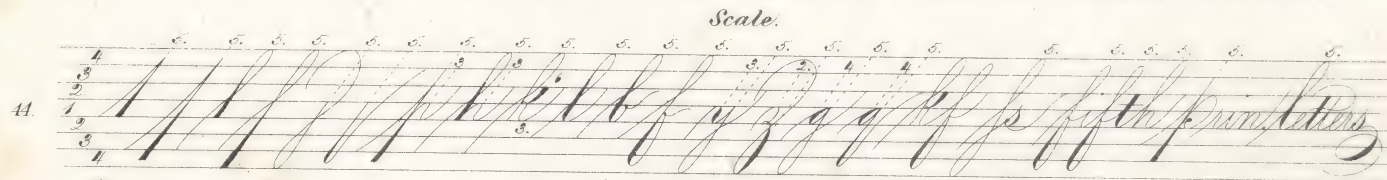
35. i. p mmmmm mmmmm mmmmm

36. ^{1234 C}
Unum Unum Unum Unum Unum



37.  Try again!
38. Fourth Principle Compound C.
39.  aaaa gggg gggg good qua
aaa dddd aaaa aaaa dad dal
40.  aaaaaa dooodoo goorgoo quorquor adgg
41. gagging gagging quagging quagging dragging
42. ³Tadmoor ³Tamar ³Harmar ³Haddock ³Haman. and







E. The Seven Principles.

48. Mind the principles. ¹ ² ³ ⁴ ⁵ ⁶ ⁷ Mind them well!

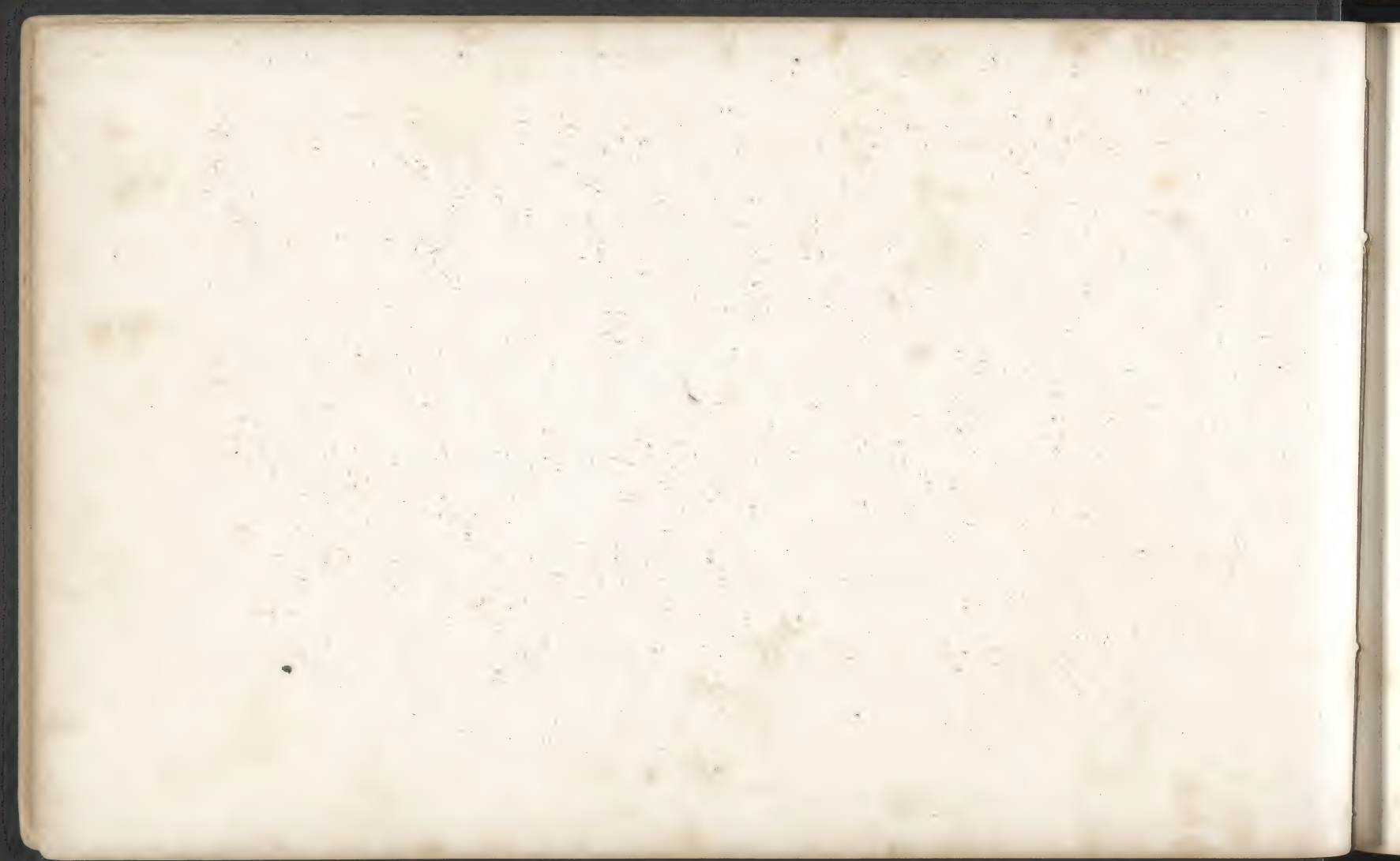
49. Sixth Principle. ^{E.} S S S S S S S S A Prin.

50. S James James James Jamestown Journal,

51. S Toronto Toronto Tooforo Springfield

52. Thomas Townsend To Franklin Fullerton Co.





58. Isaac Johnson Jun^r In Acct. with Amos Armstrong.
59. Tunis Turner & Jewelling To Amos paid on Rent \$200.
60. O'Connell & O'Donnell To Cash on Consignment \$537.54.
61. Wuddleston & Emerson To Cash paid Yr. Order W. Wood \$15.
62. Inventory of Sam^l Goodwin's Effects Buffalo June 30. 1850.



Primary Capital Principles.

O O O S S S I I I S S S L R

Coor. Chio. Cccc. Cr. Cccc. Eleven. Dr. Dr. H. H. H.

ABFSLPRLST ABFSL

Compound & Secondary or Derivative Capital Principles.

4
1890
O. N. Utica. C. K. V. V. M. N. W. H. Q. Q. B. P. H.

Jan^y 2. Gaines No 1 Vine St to W^m B. P. Remsen 1st Yds Cotton 5^{cts}



68.

E. Sundries
Sundries.

Exercise.

68.

E. Sundries
Sundries.

69.

In Writing Exercise is the most rapid & Efficient Training -
intended to secure greater ability to execute in Form & Combination.

70.

E. denotes such Exercise.

71.

I'll mind the E on the Figures.
12000. 13000. 14000. 15000. 16000. 17000. 18000. 19000. \$543. 34. 1/4. 1/2. 3/4. 43.



72.

Exercises and Copious Business Forms

73.

^{E.}
Account Current. Account Current. Account Current. &c.

74.

\$1400 Due James M. Kenzie, Utica Dec. 13, 1861, Value
received. Fourteen Hundred Dollars. Jno. Milton Jr.

75.

Paid Jno. M. Lean for 100 Barrels Baltimore Flour \$67500.

76.

Rec'd of W. J. Gordon on Sale of Flour	\$57. 53.
Do " Cameron & Chaney " do " Fish	92. 84.



77.

The studious Mind, determin'd to prevail
Will from its program strike the one word "Fail."

78.

Writing is conversing through the Medium of the Eye.

79.

Rec'd Cash of W. Rodman for Storage 500 Bbls. Flour @ 6^{cts} \$30. 00.
" " Cash of Capt. Jones for passage Str Forest City 50. 00.

80.

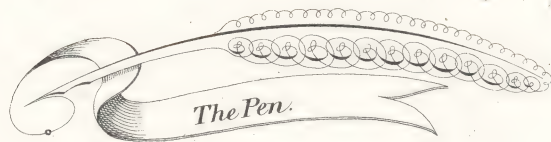
William Zane - Commission Merchant - Zanesville, Ohio. Cash \$594.

E.

81.

New York Gas Company.





82.

83.

Guide well the pen! its magic touch can fling
The gems of knowledge from the Mind's plumed wing.

84.

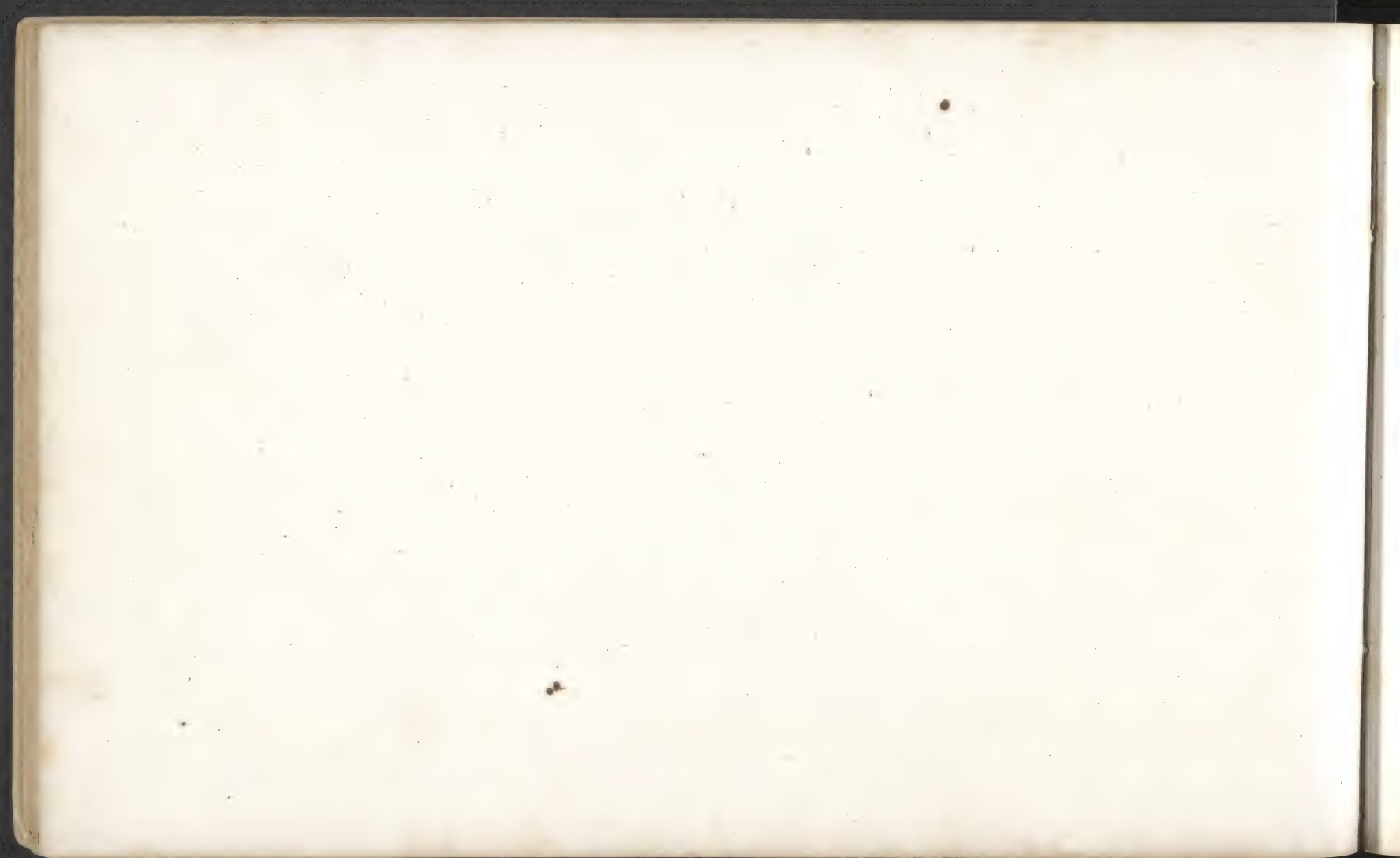
^{E.}
Comun Comun Comun Comun Co.

85.

\$500 Value rec'd. I promise to pay E. C. Pomroy or Bearer
Five Hundred Dolls on demand. J. R. Vinemacher Jr.
Buffalo Feb. 21, 1854. For W. W. Newman.

86.

Phinney & Co. Publishers & Wholesale Dealers in Books &c. Buffalo, N. Y.



No. 3. Muscular or Combining Exercise. E.

87. Amen Amen Amen Amen Amen Amen
 amen amen amen amen amen amen
 amen amen amen amen amen amen

88. Recd in Syracuse June 17. 1859 of J. H. Salisbury
 Nine Hundred Fourteen Dols on Contract. Tho. Moon.

89. I am ^{E.} gaining I am gaining I am gaining

90. Wheat ^{E.} 1000 Bus. Rye 2000. Corn 3000. Oats 4000. Barley 5000. Beans.

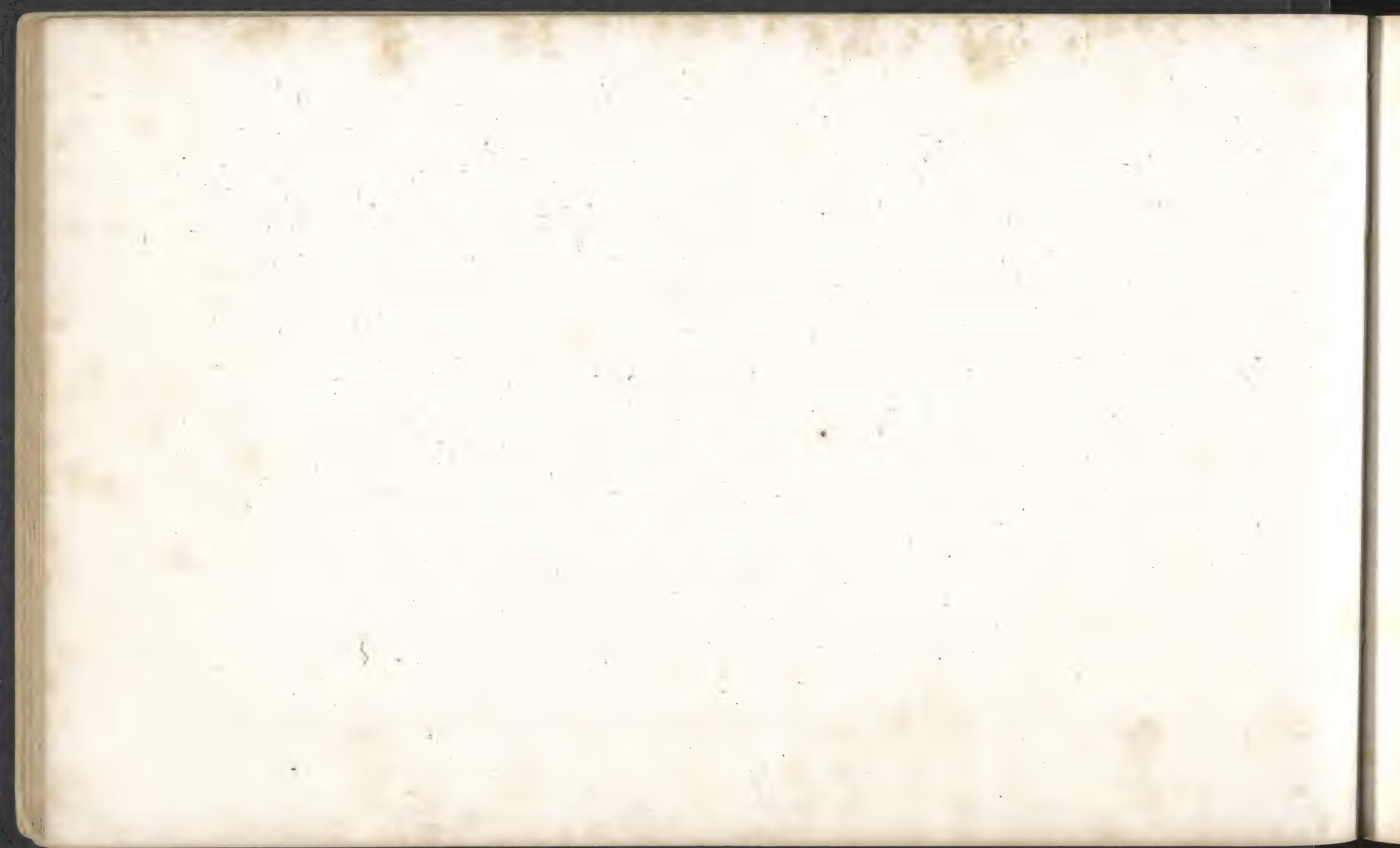


91. ^{W. Arm. E.} Westmoreland. Westmoreland. Westmoreland. Western.

92. Found
 a Good Hand Writing on the Spencerian Projection and am
 therefore no longer dumb on paper. Witness my Hand. Y. J. V.

93. ^{2. 1. E.} ^{Principles of the Contracted Letters.}
^{2. 3. 4. 2. 3. 4.} ^{U. P. P. P. P. P.}
 Unum. Unum. action. diction. maxim. reamer. woven. Union. unum.

94. Paid F. S. Huntington for Invoice of Stationery \$415.53.

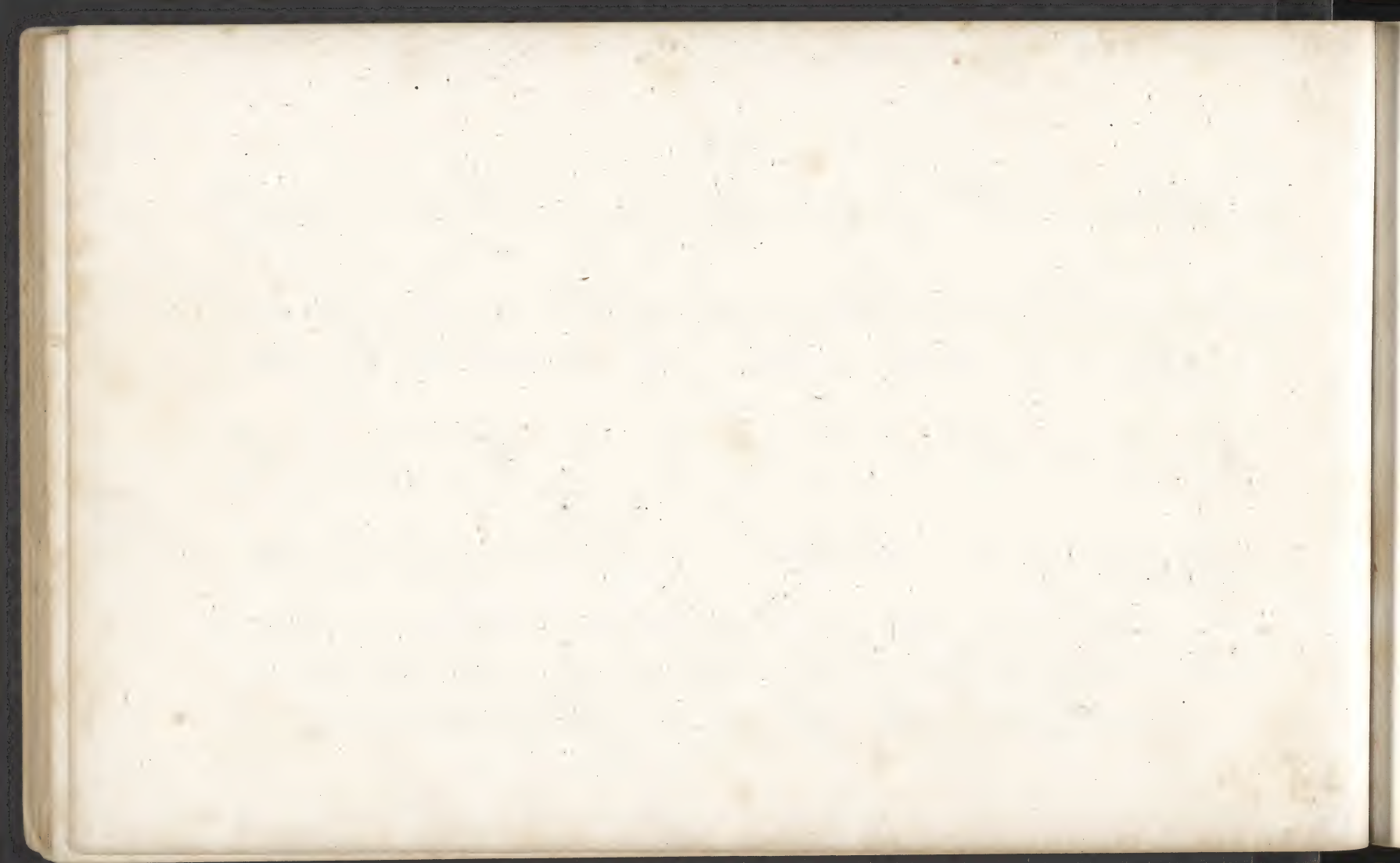


95. ^{E.} Kammon mammon mammon mammon.

96. Seven Hundred Thirty Six Dollars are due Samuel
Magan on Settlement Beaver June 4. 1838. H. Hamilton.

97. ^{E.} Cooo ooo Cooo ooo Cooo ooo Cooo ooo C

98. \$1737.00. Negotiable. Cleveland Sept. 17. 1859.
Ninety days after date Value rec^d I promise to pay
Chamberlin & Crawford or order Seventeen Hundred Thirty
Seven Dollars with Interest. Jno. W. Schenckhorn



E.

Common & Convenient Contractions.

100. *Sund. Mond. Tues. Wed. Thurs. Frid. Sat. Mr. Mrs. Miss. Wifs.*

101. *Jan. Feb. Mar. Apr. May. June. Sund. July Aug. Aug.*

102. *Sept. Oct. Nov. Nov. Dec. Dec. Hon. Rev. Esq. Etc. etc. &c. &c.*

103. *Time on the wing May ends the Spring.
And Summer dances on Her Tomb. Anon.*



104. ¹ ² ³ ⁴ ⁵ ⁶ ⁷ ⁸ ⁹ ¹⁰ ¹¹ ¹² ¹³ ¹⁴ ¹⁵ ¹⁶ ¹⁷ ¹⁸ ¹⁹ ²⁰ ²¹ ²² ²³ ²⁴ ²⁵ ²⁶ ²⁷ ²⁸ ²⁹ ³⁰ ³¹ ³² ³³ ³⁴ ³⁵ ³⁶ ³⁷ ³⁸ ³⁹ ⁴⁰ ⁴¹ ⁴² ⁴³ ⁴⁴ ⁴⁵ ⁴⁶ ⁴⁷ ⁴⁸ ⁴⁹ ⁵⁰ ⁵¹ ⁵² ⁵³ ⁵⁴ ⁵⁵ ⁵⁶ ⁵⁷ ⁵⁸ ⁵⁹ ⁶⁰ ⁶¹ ⁶² ⁶³ ⁶⁴ ⁶⁵ ⁶⁶ ⁶⁷ ⁶⁸ ⁶⁹ ⁷⁰ ⁷¹ ⁷² ⁷³ ⁷⁴ ⁷⁵ ⁷⁶ ⁷⁷ ⁷⁸ ⁷⁹ ⁸⁰ ⁸¹ ⁸² ⁸³ ⁸⁴ ⁸⁵ ⁸⁶ ⁸⁷ ⁸⁸ ⁸⁹ ⁹⁰ ⁹¹ ⁹² ⁹³ ⁹⁴ ⁹⁵ ⁹⁶ ⁹⁷ ⁹⁸ ⁹⁹ ¹⁰⁰ ¹⁰¹ ¹⁰² ¹⁰³ ¹⁰⁴ ¹⁰⁵ ¹⁰⁶ ¹⁰⁷ ¹⁰⁸ ¹⁰⁹ ¹¹⁰ ¹¹¹ ¹¹² ¹¹³ ¹¹⁴ ¹¹⁵ ¹¹⁶ ¹¹⁷ ¹¹⁸ ¹¹⁹ ¹²⁰ ¹²¹ ¹²² ¹²³ ¹²⁴ ¹²⁵ ¹²⁶ ¹²⁷ ¹²⁸ ¹²⁹ ¹³⁰ ¹³¹ ¹³² ¹³³ ¹³⁴ ¹³⁵ ¹³⁶ ¹³⁷ ¹³⁸ ¹³⁹ ¹⁴⁰ ¹⁴¹ ¹⁴² ¹⁴³ ¹⁴⁴ ¹⁴⁵ ¹⁴⁶ ¹⁴⁷ ¹⁴⁸ ¹⁴⁹ ¹⁵⁰ ¹⁵¹ ¹⁵² ¹⁵³ ¹⁵⁴ ¹⁵⁵ ¹⁵⁶ ¹⁵⁷ ¹⁵⁸ ¹⁵⁹ ¹⁶⁰ ¹⁶¹ ¹⁶² ¹⁶³ ¹⁶⁴ ¹⁶⁵ ¹⁶⁶ ¹⁶⁷ ¹⁶⁸ ¹⁶⁹ ¹⁷⁰ ¹⁷¹ ¹⁷² ¹⁷³ ¹⁷⁴ ¹⁷⁵ ¹⁷⁶ ¹⁷⁷ ¹⁷⁸ ¹⁷⁹ ¹⁸⁰ ¹⁸¹ ¹⁸² ¹⁸³ ¹⁸⁴ ¹⁸⁵ ¹⁸⁶ ¹⁸⁷ ¹⁸⁸ ¹⁸⁹ ¹⁹⁰ ¹⁹¹ ¹⁹² ¹⁹³ ¹⁹⁴ ¹⁹⁵ ¹⁹⁶ ¹⁹⁷ ¹⁹⁸ ¹⁹⁹ ²⁰⁰ ²⁰¹ ²⁰² ²⁰³ ²⁰⁴ ²⁰⁵ ²⁰⁶ ²⁰⁷ ²⁰⁸ ²⁰⁹ ²¹⁰ ²¹¹ ²¹² ²¹³ ²¹⁴ ²¹⁵ ²¹⁶ ²¹⁷ ²¹⁸ ²¹⁹ ²²⁰ ²²¹ ²²² ²²³ ²²⁴ ²²⁵ ²²⁶ ²²⁷ ²²⁸ ²²⁹ ²³⁰ ²³¹ ²³² ²³³ ²³⁴ ²³⁵ ²³⁶ ²³⁷ ²³⁸ ²³⁹ ²⁴⁰ ²⁴¹ ²⁴² ²⁴³ ²⁴⁴ ²⁴⁵ ²⁴⁶ ²⁴⁷ ²⁴⁸ ²⁴⁹ ²⁵⁰ ²⁵¹ ²⁵² ²⁵³ ²⁵⁴ ²⁵⁵ ²⁵⁶ ²⁵⁷ ²⁵⁸ ²⁵⁹ ²⁶⁰ ²⁶¹ ²⁶² ²⁶³ ²⁶⁴ ²⁶⁵ ²⁶⁶ ²⁶⁷ ²⁶⁸ ²⁶⁹ ²⁷⁰ ²⁷¹ ²⁷² ²⁷³ ²⁷⁴ ²⁷⁵ ²⁷⁶ 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108. ^{E.} *Hayden & Kezane Dealers in Queensware, Hardware &c. St Pauls,*

109. ^{E.} *J. S. Lee & Co Company \$500. 123456789 & p 543. 7.*
1794.

Notes in Bank.

110. *At the Bank of North America, Ninety days after date*
Nov. 17. 1859 Value recd. I promise to pay Jno. Guin or Order
Seven Hundred Ninety four Dollars. Chas. W. Brougham.

111. *W. P. Spencer In ap with P. R. Spencer Dr. & L. P. Spencer Cr.*



Whole Arm Cap's.

E.

112.

On Commission Received in Cincinnati Decr 19 1861 of C.

\$154.97.

Not Negotiable.

113.

Sixty days after date I promise to pay Burnham St.
 Juno Sixteen Hundred Forty Nine Dollars Seventy Cents,
 Value received with use. Saint Louis Mo. Nov. 30. 1861.
 James M. Johnson.

114.

Minion^{E.} minion maximum maximum medium Mercantile.

115.

Received a fair Opportunity of Improving my Hand Writing
 which I promise to account for with Int. on demand. Student.



W. Arm Caps.

Free Bold

Entry Style

E.

116.

Sumner and Laurens. Simms & Lewis.

117.

Exchange.

Louisville March 17. 1857.

\$1000.

Thirty days after sight of this my first Exchange second and third unpaid, pay to the order of Jno. Cundy One Thousand Dollars and place to Account of Yours
Hammond & Co. Inc'l J. M. Marshall.

118.

E.

Specimen of Business Corresponding Penmanship. A. A. Wood.



Simple Business Exercises. E.

119. Amount. Account. ^{Amplified National Bank} Bank. Bills. Bot. of Paper.
120. Contra. Cash. Commission. Check. Cr. Discount. Gt. Cur.
121. Expense. Exchange. Ex'd. Finance. For value. Fulton. S.
122. Gains. Goods. Gent. Grofs. Geo. Hund. Phds. Hardware.
123. Interest. Insurance. Invoice. Judgt. Kegs. Know all men.



★
Simple Business Exercises.

124. Loan. of Lumber. Lops. Merchandise. Mr. Mess. Mdse.

125. Nett Gain. Note. Ninety. On demand Payment. Paid.

126. Premium. Promissory. Protest. Pints. Quintals. Quantity.

127. R. Road. Bonds. Rece'd. Remit. Steamer. Sir. Storage. Sunds.

128. Transp. Transf'd. Usages. Usury. Value. Val. of Cargo.



129. Warehouse. Woollens ^{E.} Wrot. Rev. Conia. Yds Yours Gomez & Co

130. Figures 122. 233. 344. 455. 566. 677. 788. 899. \$3495. 73 12.

131. Exchange for \$4000. San Francisco Aug 20. '99.
Ninety days after sight of this my ^{Ind} of Exchange
first and third unpaid, pay to the order of R C Spencer Treasurer
Thousand Dollars and place to my Account. S. S. Garrison
To Messrs Jones and Raymond
New Orleans. " S "



132.

~ Times Noblest Empire is Her Last ~

W. A. Camp.

133.

Order! Syracuse June 21. 1838.
 Messrs. Gunnison & Jennings.
 In goods pay Mrs. Leslie
 Four and 3/100 Dollars on account of
 Mrs. Northburn
 \$4.36

134.

"Westward Ho! Westward bendeth the Star of Genial Empire!"



135. ^{E.} C woods. C woods. C woods. C woods. W.

136. Invoice of Stationery
 Bot. of Remington & Bro's.

300	Dozen American No 1 Extra Board	\$1	\$300.00
200	do. English " 2 Bristol do.	" 1	200.00
134	do. German " 1 Imperial do.	" 1	134.00
Baltimore Mar. 20. 38.			a Ninety days \$634.00

137. Henry C. Spencer In / sp / with Harvey A. Spencer.



138.

Introductory

Corresponding Hand.

Lansingburgh Sept. 30. 57.

Messrs. Pomroy & Smith.

I have the pleasure of introducing
to you the Bearer, my friend Jno. Mills Esq. Merchant.

While in Your City he wishes to confer with You on Business,
the nature of which he will himself explain.

I remain, Gent. Yours Resp.

231 Broadway, N.Y.

Jno. S. Buckland

139.

Received on Commission in Chicago ^{E.} November 30. 57. of D. Edwards,



German Text.

140.


 A, B, C, D, E, F, G

141.



a b c d e f g h i j k l m n o.



142.


 P, Q, R, S, T, U, V



143. *W. Q. R. S. T. V.*

p q r s t u v w x y z. &c.



145. *W. Q. R. S. T. V.*







147.

Headings &c

148.

Buffalo, Wednesday January 31. 1857.

149.

Inman Hamilton & Co. Thompson & Farnsworth.

150.

W. W. Manufacturing Co. Columbus Insurance Co.

151.

Bank of Chicago. Edw. P. Spencer. Detroit Fire Co.



152.

Messrs. Henderson & Harris
Canandaigua, N.Y.

Wm. B. Richmond
Portsmouth, N.H.

153.

Knowledge and Science are the Wealth of Mind;
These govern Empires, and These coin the Dimes,
Very Truly

Persepolis.

The Student's Friend

P. R. Spencer, Author.





Ladies Capitals.

158.

A. B. C. D. E. F. G. H. I. J. K. L. M. N. O. P.
 Q. R. S. T. U. V. W. X. Y. Z. Finis.

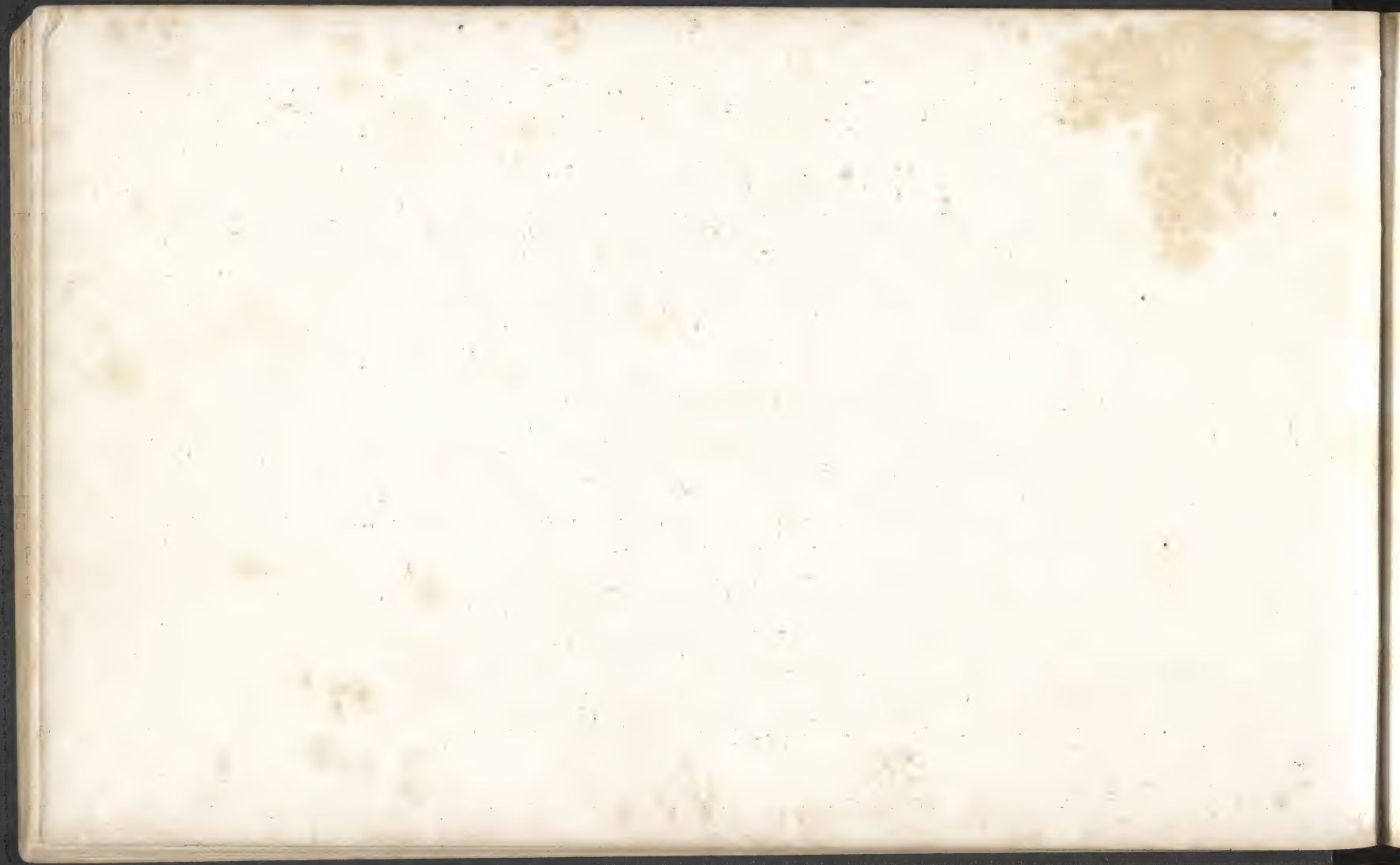
Ladies Combining Exercise.

159.

amen amen amen amen amen amen
 amen amen amen amen amen amen

160.

O ye Woods! spread your branches apace;
 To your inmost recesses I hie;
 I would hide with the beasts of the Chase,
 I would vanish from every eye.



161. Lucinda Mc Nair. Orilla P. Quincy. q. Rebecca Spencer. Thalia Ullman.

Simile.

162.

As from the wing, no scar the sky retains,
The parted wave, no furrow from the keel—
So dies in human hearts the thought of death.

163.

Anna O Connor. Diana E Flint. Georgiana H. Innis. Jane King. &c.

164.

Alas! poor Codrus, nothing had to boast;
And yet poor Codrus, all that nothing lost.



165. Humming Bird. Humming Bird. Humming Bird. Humming B.

166. The compliments of Miss Dunn to
Miss Bond desiring her company to
Tea this evening. Mond. Noon.

167. Virginia Williams. Xenophona Young. Zillah &c. Specimen of Penmanship!

168. Miss Dunn returns her compliments
to Miss Bond accepting with pleasure
her kind invitation. Noon.

169. Make a Good Figure in the World.

1200. 2300. 3400. 4500. 5600. 6700. 8000. 9400. \$5437 $\frac{1}{2}$. $\frac{1}{4}$. $\frac{3}{4}$. Due. Decr. 14. 1859.





170.

It burst the bud in Spring's soft prime,
 Danc'd in the light thro' Summer's reign,
 But wither'd in the Autumn time
 And fell all sere to Earth again.

171.

^{6P}
 Immunity Immunity Immunity Immunity

172.

"
 Full many a gem of purest ray serene
 The dark unfathom'd caves of Ocean bear,
 Full many a flower is born to blush unseen,
 And waste its freshness on the desert air."
 "





Ladies Italian.

177. ^{6.} ^{7.} ^{5.} ^{5.} ^{5.} *W. Among Dulcimer? Clements. Honor? Miss Penmanship.*

178.



*The birds singing gaily
Which comes at my call.
Gives me these with Sweet Peace of Mind.
Dearest than all!*

*Homes Sweet Homes.
Be it ever so humble there's no place like Homes. O Homes! Homes Homes.*

179.

d. donor donor donor donor donor





180.

Memento

181.

Distance may spread between us Friends,
But, our Hearts unchang'd will be;
And, our Tongues will be the faithful Pen,
Heard, even beyond the Sea. Spencer!

182.

Sands form the Mountain pile and drops the boundless Main.



182.

Miss Hannah Hamilton.
 Milwaukee
 Wis.

Mrs. F. R. Benjamin
 Pittsburgh
 Pa.

183.

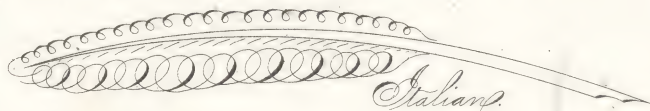
Let the pen glide like gently rolling stream,
 Restless but yet unwearied and serene;
 Forming and blending forms with graceful ease.
 Thus Letter, Word and Line are born to please.



184.

u. H. oooooo / / hooohoooolooobooofoofooozoooyooo.

185.



186.

*Fame, Honor, hang upon thy will,
 Heart breathes to heart tho' sever'd wide,
 The lamp of Love shines thro' the quills,
 And there the fires of Genius glide!*

Very Resp. Yours, G. D. Spencer.
J. P. Berlachs, Engraver, Buffalo.



Old English.

188.

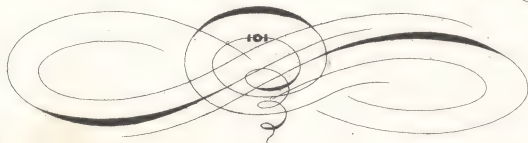
A B C D E F G H I K L M N,

189.

a b c d e f g h i j k l m n o p q r s t u v w x y z.

190.

P p Q q R r S s T t U u V v W w X x Y y Z z &.





Account Current.

Mr. C. C. Carlton.

1857.

To Branch & Walsingham Cr.

Jan. 17. To 4 Yds purple Silk Velvet @ \$4 1/2 ——— \$18.00.

" " " 1 Bath Blanket Nos. ——— 12.00.

Feb. 4. " 1 pr Black Silk Gloves ——— 1.25.

Mar. 16. " 16 Yds. English Prints ——— @ 1/4 ——— 2.00.

" 22. " 12 " Irish Linen ——— 7/8 ——— 10.50. \$43.75.

Nashville June 30 1857.

Rec'd payd Branch & Walsingham.

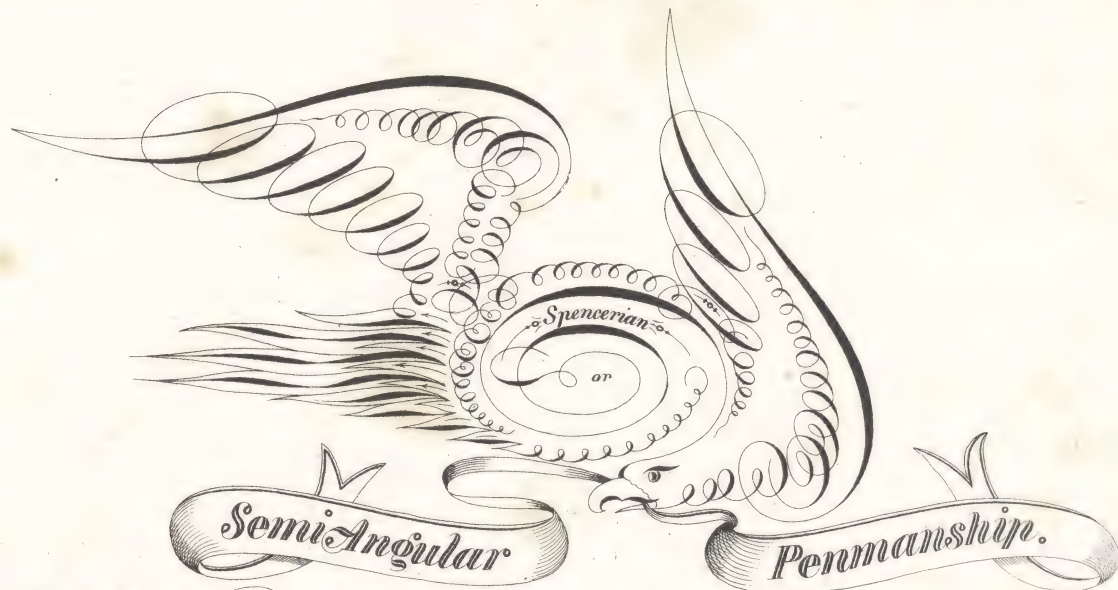


Adepts and Teachers.

Semi Angular or Spencerian Penmanship.

D. D. Evans. W. H. Clark. E. K. Bryan.	Victor M. Rice. Geo. W. Eastman. Jas. W. Lusk. W. P. Cooper. W. P. Spencer. P. R. Spencer Jr. R. W. Hoadley. H. L. Bailey.	A. S. Pratt. S. S. Packard. P. Knowlton.	Q. F. Brown. Jno. O. Williams. Jno. Gundry. E. C. Folcom. W. C. Barrett. H. A. Spencer. J. S. Phelps. S. M. Bassett.	Adaline Lane. Mary Stanley. Mary Montgomery.	R. C. Spencer. Alex. Cowley. H. C. Spencer. F. T. Lusk. A. C. Holcomb. Jas. Hoornbuck. W. W. Perinell. L. P. Spencer.	Sara L. Spencer. Phoebe M. Boynton. Maria Montgomery.	W. W. Lusk. E. K. Spencer.
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Majestic stooping from his Mountain Height-
He warns Columbia's Youth to think and Write!



INTRODUCTION.

No apology is needed for placing in the hands of the public a standard compilation of the SEMI-ANGULAR, or SPENCERIAN SYSTEM OF WRITING.

It is submitted in obedience to the popular call, the demand of numerous adepts and teachers, the mass of most accomplished business writers, the most refined female preferences of our country, and, therefore, is an imperative duty.

It will be welcomed by the teacher as a timely and friendly monitor; in the counting house as a fair exponent of what should constitute the living body work of business transactions; in commercial schools and colleges it will facilitate the advance of the student, in giving scientific form to books and papers of every business import, as he masters the science of accounts, and the usages of trade.

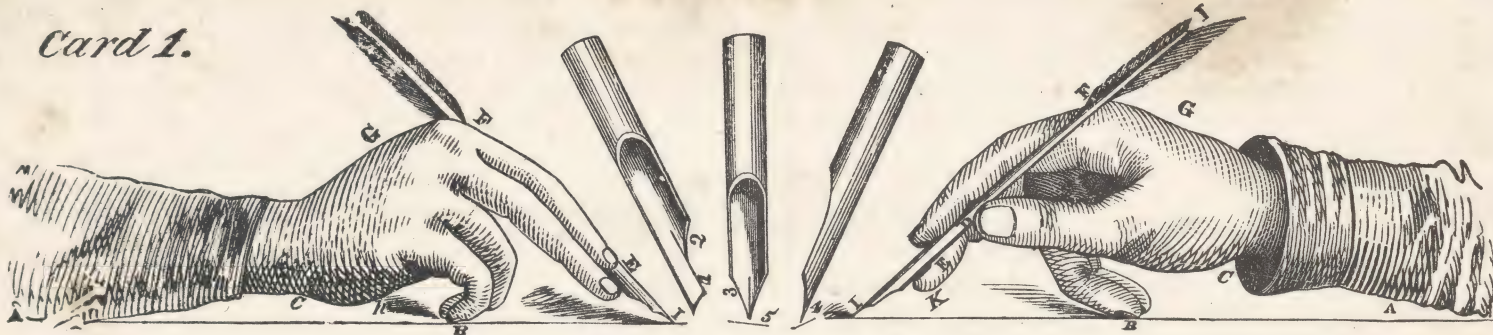
The young inquirer of every condition and employment will seek its perusal and utility, to increase his chances of success and usefulness in busy life.

From the centre table and scriptorium of the lady, it will lend its speaking imagery to grace the album of a friend, and delight the eye, while it bears abroad from soul to soul the mature thought and the rich treasures of the heart, through her cherished correspondence.

The bright eyed miss will sometimes forego her flower bed, and the hopeful playful boy his hoop and marble, to imbibe intellectually from its pages the first outline of speaking forms, destined to mould the early preference of mind, and model their written characters in after years, as surely as the unfolding bud will reveal the perfect flower. A friendly greeting to all.

THE AUTHOR.

Card 1.



EXPLANATION.

- A—Muscular rest of the fore-arm, near the elbow.
 B—Rest of the hand, on the surface of the nails of the 3d and 4th fingers.
 C—Wrist, three-quarters to one inch from the table.
 D—End of the thumb, opposite the first joint of the fore-finger—drawn back so that one-half the pen is in view.
 E—Three-quarters of an inch from the left corner of second finger nail to the point of the pen at I.
 F—Pen crosses the fore-finger just forward of the knuckle joint.
 G—Hand well inclined over to the left, that its upper surface may face

- the ceiling above, and the upper end of the pen point to the right shoulder.
 h—The right edge of the hand—which should never touch the paper.
 I—The pen, held with the nib square on the paper, so that pressure will produce the smallest possible mark—and grasped just tight enough to guide it, and no more.
 K—End of the second finger dropped gently under the pen, which crosses it obliquely at the root of the nail.
 To produce whole arm movement, raise the fore-arm some two inches and a half at A, (see left drawing, Card 1,) and slide on to the movable rest at B

KEY AND DIRECTIONS

FOR BOOK 13, SPENCERIAN, OR SEMI-ANGULAR PENMANSHIP.

Position for Writing.

Position gives power to do; therefore study, and adopt in practice, the position of the hand and pen as in Card 1 and explanation.

Let the position of body and paper at the table or desk be such that the forearm will project naturally upon the paper at right angles therewith.

At a sloping desk the left side should always be inclined to it. In writing on a flat surface or table, good business writers select various positions, in-

clining thereto the left or right side, or sitting directly in front; but in either position avoiding much pressure on the right forearm, lest they suppress muscular movement.

The easy writer of an uniform hand will throw out the feet to harmonize with the slope of letters, and sit or stand as erect as practicable, and yet see clearly the point where he is writing, in order to preserve vital action and health.

Movements. (See copy 33.)

In writing, four movements should be employed in training all the muscles, whose ready and disciplined use constitutes good work.

1st, MUSCULAR MOVEMENT—which is the action of the forearm from the elbow forward in all directions. The wrist an inch above the paper at C, and the forearm playing freely on the movable rest at B.

This is the business writer's movement generally, on which he depends more than all others, both for the capital curves and the combination of the small letters. Wherever the letter E is attached to a copy in the book, it means that a forearm or muscular exercise is intended to govern.

(Now see page 3, copies 3, 4, 5.)

All the ascending or hair lines of the principles, and letters formed of the principles, and the E on the letters thus formed, the waved light lines which unite words in columns, and terminate them by a bold heavy sweep to the left at their base, on page 3, are by muscular movement free, firm, and with a will. Remember, muscular in the true combining movement for all contracted letters. Practice also freely on copies 5, 17, and 19, especially.

2d, FINGER MOVEMENT—which means an extension and contraction of the 1st and 2d fingers and the thumb. Such a movement, purely as such, scarcely exists in the specimens of the correct and ready writer. Those marks which come nearest requiring this movement purely are the descending or central mark of the 1st, 2d, and 3d principles, and the whole of the 4th in copy 3, page 3; and even in these, the muscular movement preceding on their hair line, carries its steady firm sympathy into the downward mark.

3d, MIXED OR COMPOUND MOVEMENT—which is a simultaneous action of the forearm, thumb, and fingers,—or, protruding and receding movement of the arm, attended by thumb and finger extension and contraction. This movement practiced with sleight, produces the extended letters most beautifully, see copy 8, also stem of *p, h, y, k, q, z*, copies 6 and 7. See also page 13.

4th, WHOLE ARM MOVEMENT—this is the largest, boldest movement employed—training all the muscles into obedience from the shoulder forward. It is formed, (see closing clause and letter A, left hand drawing, Card 1.) It should be practiced freely and frequently on the bold capital curves of copies

91, 92, 98, 97, 107, 110, 112, 113, 115, 116, 117, 131, 133, 136, 138, on the principles of flourishing; and in the applied flourishes 146, in the capitals of page 39, &c., as the student writes the words of which, the bold whole arm capitals are the initials. Also in the large oval copy 53.

Classification.

This disposition of letters, from the principles on which letters depend for root and government, may be profitably studied by those ambitious to know clearly the system. On pages 3, 4, 6, and 7, are grouped the classes thus derived, and their principles plainly drawn on pages 3, 4, and 5. The classes are—Contracted, Semi-contracted, or Compound Elevate, Purely Extended, and Capital.

FURTHER KEY, AND EXPLANATORY DIRECTIONS FOR CORRECT EASY WRITING.

Principles.

With a view of forming a good, plain, easy chirography, in the use of the copies on the first 15 pages, the student will not only do well to understand pen holding, position, movements, and classification, but the structure and application of principles in forming letters. On principles depend just formation. Principles are fixed forms (see copies 33, 21, and 48,) for the structure of letters, and the principle or principles employed to form a letter or combination of letters is designated by the proper figure and figures above them, as on page 3 to page 15 inclusive, &c.

P also stands for principle, as in copies 19 and 36. Mind the principles specially, (see copy 48.)

Each principle has its peculiarity or distinct character, very visible to the careful eye, very necessary in modeling distinct forms.

Take the principles on the 3d copy. Look at the 1st. It has a gentle concave hair line on the left, a direct downward mark for its centre, and the same gentle concave hair line on the right. Dot it and it becomes *i*, loop it narrow half way down and it is *e*, repeat it and it has the character of *u*, and so on.

Look at the 2d principle. It is entirely the reverse of the first in its hair line, and

is therefore *distinct*, though its downward mark is the same. Add the 1st principle shortened, to it on the right at top and it is *r*; add the 3d principle and it is *n*, and so on.

Look at the 3d principle: It takes the character of the second on its *left*, and that of the first on its *right*, and is therefore a compound of the two, though its central or downward mark is the same as the 1st and 2d. Look below, and you see the 3d principle as the right half of *n*, and the right third of *m*, and so on.

Look at the 4th principle. It is a gentle oval, whose width is one-third its height; and this is the proportion we seek to give it, whether used as *o* simply, or as the left of the compounds *a*, *d*, *g*, and *q*, with increased slope. Look at the line next below these principles, and you cannot but see the principles in the letters they form, as plainly as when the principles stand alone. Copy the principles many times, then the letters they form, as often; then the words formed of these letters in copy 4, then practice much on exercise No. 6, copy 5, where the same letters again occur, and thus the 3d page will be made to form 50 per cent of your handwriting.

Frequently practice copy 17, with muscular movement, to secure a free combining power; also copy 87.

This is the way to study the principles as they are introduced; the head inquiring, the movements rendered available, and the pen kept busy *doing* as the head directs.

Exercise.

E means exercise, (see page 18). Wherever the printed or written *E* occurs *above* or *with* a copy, it means *free and bold movement* is required in prominent curves and features of the copy, in order to gain additional power to govern the pen. Muscular movement is required generally on the bold capital curves, and *always* to *combine* the contracted letters. Mind the exercises! (Try page 18, again and again.)

The Arrow.

The arrow is used to indicate beginning and course, (see copy 16). Mark well its indications in copy 17, 19, 29, 31, 32, 38, 39, 46, 47, 50, 53, 55, 56, 57, 109, 113, 116, 141, 144, 146, 157, 159, 176.

Ladies

Will be governed in their special department, from page 41 to 50 inclusive, by the principles, scale, and exercises in principles, as they occur; modifying the prominent business character into lady's style. They will study the principles and capitals with care, and by no means forget the flowing muscular combining movement, so essential to ease, beauty, and uniformity: see copies 157, 159, 176, 179. All good, uniform writers, both in epistolary and business styles, will form and maintain the habit of writing through whole words without lifting the pen. The road to good free clean combination *without* this habit, is weary and endless. "A word to the wise is sufficient."

Shading.

Some may regard the shades, where employed, as too bold. Mind *where* shades *are* used, and where they *are not*; for a happy disposition of light and shade renders writing an agreeable picture work. Try to reach the bold shadings in the copies; for the *ability* to shade boldly does not require the *necessity* of bold shading where you prefer *lighter*; yet the *ability* to shade *heavily* gives you a control in *lighter* shading which you can gain in no other way.

For this reason, *heavy shading* marks your specimens for imitation, which few will *reach*; but all who *do*, will glean a power that will show itself in the ease with which *just what shading they prefer*, is done. Shade is matter of taste. Form is the same whether light or heavy.

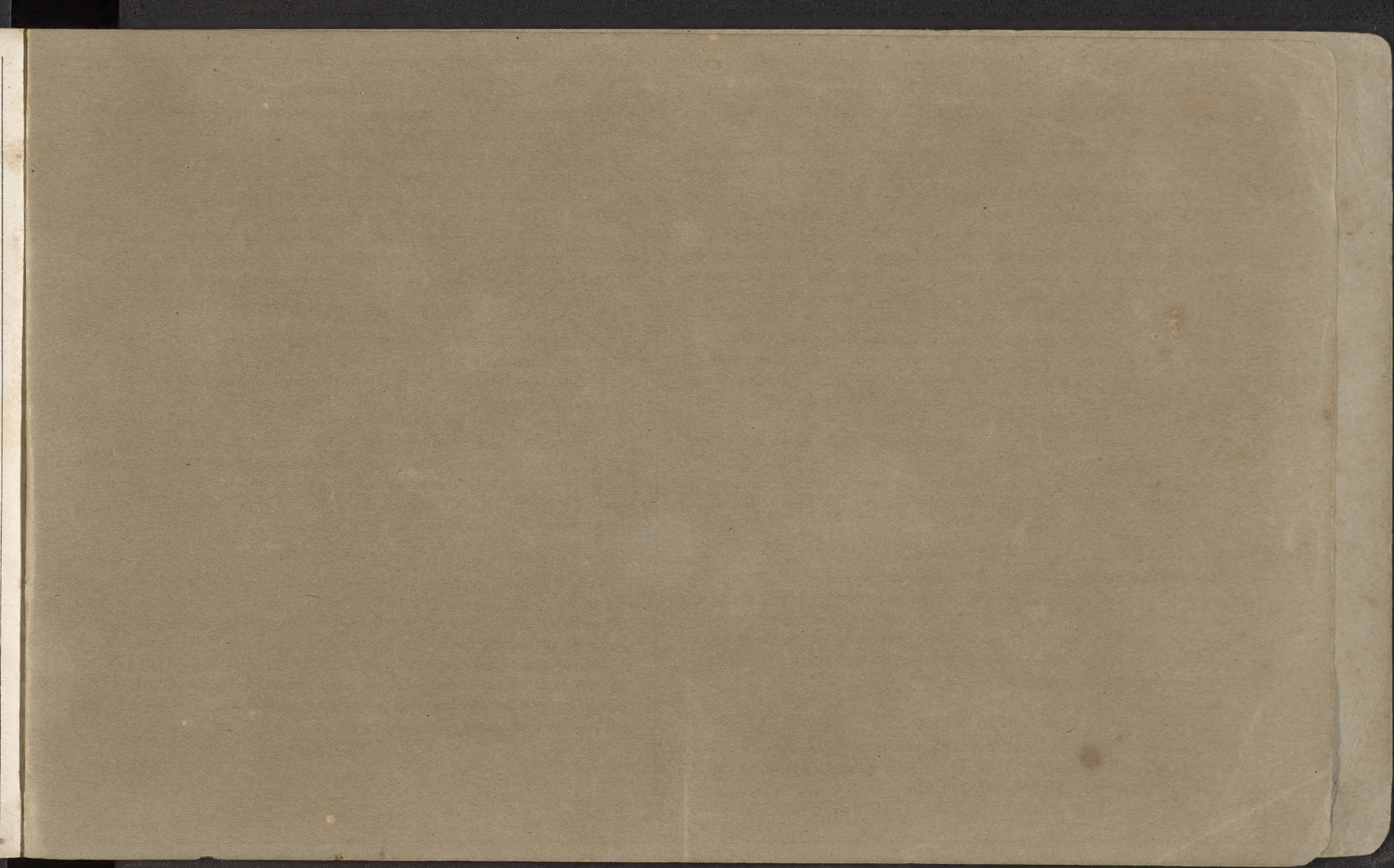
(Please look at page 54.)

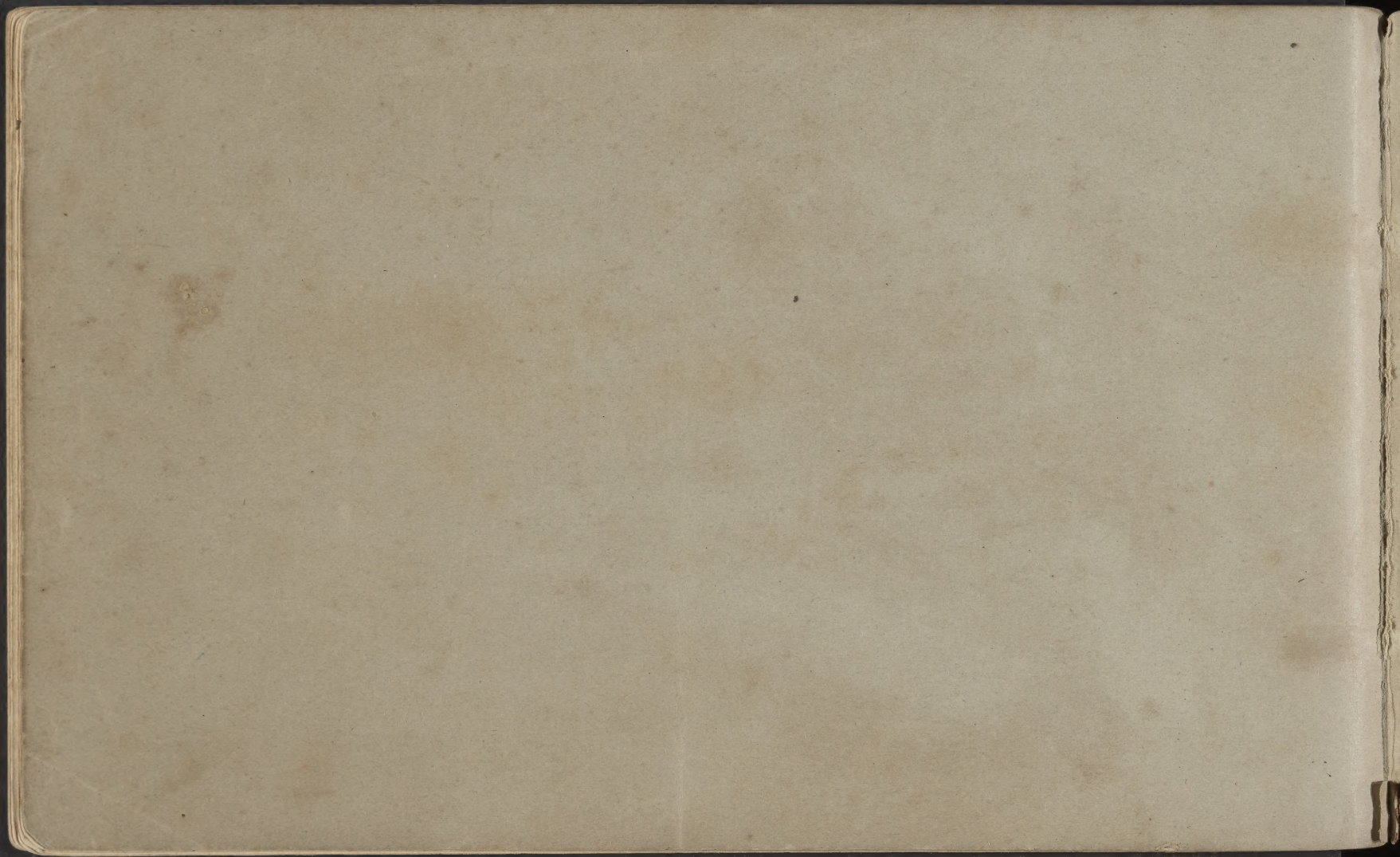
There, Freedom's sentinel bird swoops down to deliver a message of no idle import. Think and write! Two verbs in the imperative;—the latter calling to us to labor diligently to secure the art through which mind speaks to mind, and heart to heart.

No book now before the public is calculated to secure a better channel of thought and record of life's doings, than the one now before you. Then study, and imitate, and practice its copies, its pages, and all that is in each, and success will crown your endeavors.

Your Friend,

P. R. SPENCER.







Prencierian
OR
Semi Singular Writing.

Exercises

1. 2. 3. 4. 5.

The image shows the front cover of an old, yellowed book. The cover is decorated with intricate black calligraphic flourishes. At the top, the word "Prencierian" is written in a stylized font. Below it, the word "OR" is written in a smaller font. The main title, "Semi Singular Writing.", is written in a large, ornate, and highly decorative script. Below the title, there are several rows of calligraphic exercises, each starting with a number (1, 2, 3, 4, 5). The cover is heavily worn, with many scratches and scuffs. The right edge of the cover shows a red binding material.